



## HOUSING MANAGEMENT ADVISORY BOARD

To: Board Members Ali, Davis, Edwardes (Chair), Hudson, Riley (Vice-Chair), D. Wright, J. Wright, Councillors Goode, Infield and Monk (For attention)

All other members of the Council  
(For information)

You are requested to attend the meeting of the Housing Management Advisory Board to be held in Committee Room 1, at the Council Offices, Southfields, Loughborough on Wednesday, 20th March 2024 at 4.30 pm for the following business.

Chief Executive

Southfields  
Loughborough

12th March 2024

### AGENDA

1. APOLOGIES
2. MINUTES OF PREVIOUS MEETING 4 - 6

To confirm the minutes of the meeting held on 19th February 2024 as a correct record.

3. DISCLOSURES OF PECUNIARY INTERESTS, AND OTHER REGISTRABLE AND NON-REGISTRABLE INTERESTS

All members will make a declaration at each meeting if they have an interest in any item of business on the agenda which would affect them more than tenants or residents of the ward(s) affected generally.

For information, disclosable pecuniary interests and registrable interests relate to entries that are included, or should be included, on a councillor's register of interests. Non-registrable interests relate to any other matters.

4. INTRODUCTION TO AAFD SERVICES LTD (NEW COMMUNAL CLEANING CONTRACTOR)  
Introduction to representatives in attendance.
5. INTRODUCTION TO JEAOKINS WEIR LTD (NEW MAINTENANCE CONTRACTOR)  
Introduction to representatives in attendance.
6. CLEANING CONTRACT - UPDATE 7 - 11  
Report attached.
7. PERFORMANCE INFORMATION PACK Q3 12 - 29  
Report attached.
8. RE-DESIGNATION OF STOCK (DECLASSIFICATION OF 45+ PROPERTIES) - VERBAL UPDATE  
Verbal report (Director Housing and Wellbeing).
9. PROPOSED CHANGES TO HOUSING MANAGEMENT ADVISORY BOARD TERMS OF REFERENCE 30 - 35  
Report attached.

10. QUESTIONS FROM MEMBERS OF THE BOARD

In accordance with the Board's previous decision, members of the Board were asked in advance of this agenda being published whether they had any questions on matters within the remit of the Board that they wished to ask, for response at this meeting.

On this occasion, two questions were submitted:

by Mrs J. Wright as follows:

*"I would like to ask after the last meeting if there is a forward plan to make all sheltered housing habitable and update with proper facilities, so as older people can feel safe and secure in their own surroundings with no shared bathrooms?"*

by Mr P. Hudson as follows:

*"In respect of the new cleaning contract, I have been informed the new time spent in block 18 - 28 is the same 5 minute maximum [as the previous contract] with a swift brush of the stairs, quick mop down the middle and gone. Floors not dried, banisters and railings not wiped, step edges not swept, window ledges not wiped, inside front door window not cleaned etc. This is not acceptable, and I ask what steps are being put in place to achieve a standard of clean that is consistent with the specification?"*

11. WORK PROGRAMME

36 - 38

Report attached.